

TO: DEPARTMENT OF PENNSYLVANIA SCHOLARSHIP APPLICANTS

From: Tom R Tanner, Department of Pennsylvania Scholarship Chairman.

Subject: Eligibility Requirements

1. Applicants must be a **High School Graduate** and plan on attending a school of higher learning on a full time basis.
2. Member applicant or applicant's father, mother, grandparent, or guardian, (referred to as sponsor), must be a member in good standing in the **Department of Pennsylvania Marine Corps League or Auxiliary**, for at least one year prior to the **May 31st** deadline of each award year. In the **event the sponsor is deceased**, membership in the league or Auxiliary at the time of death is a **MUST. ONE (1) YEAR AFTER THE DEATH OF A SPONSOR, THE STUDENT MAY NOT USE THAT PERSON'S NAME AS THEIR SPONSOR.**
3. A letter of acceptance to a school of higher learning **WILL BE REQUIRED.**
4. Applicant must be accepted by an **ACCREDITED** Higher Education Institution, College University, or Trade School.
5. **THE STUDENT AND ONLY THE STUDENT CAN GO ON LINE FOR AN APPLICATION.**
6. **THE STUDENT AND ONLY THE STUDENT MUST FILL OUT THE APPLICATION FORM PERTAINING TO THEM AND SUBMIT THE APPLICATION. APPLICATION MUST BE COMPLETED AND SUBMITTED BY THE STUDENT ANY TIME BETWEEN FEBRUARY 1ST AND THE DEADLINE OF MAY 31ST EACH YEAR.**
7. Scholarship will be awarded to **First, Second, Third and Fourth year students.** Provided that the second, third and fourth year students are successfully maintaining academic standards for continued higher education. Applicants must apply for an application each year that the student is eligible.
8. **SIGNATURE OF THE DETACHMENT COMMANDANT OR AUXILIARY PRESIDENT AND PAY MASTER** of the sponsoring Detachment or Unit is required, stating that the sponsor or member is in good standing and dues have been paid. **THIS INFORMATION MUST BE NOTED ON THE APPLICATION EACH AWARD YEAR.**
9. After entering you first term of school and receiving the notice of the award inform the **Scholarship Chairman** by letter, that you have attended school, **include verification** from the school and include the address to **where you wish the check to be sent. Scholarship funds will be mailed directly to the Student award winner.**
10. All eligibility requirements must be strictly adhered to or the applicant may be **REJECTED. THE STUDENT MUST PERSONALLY COMPLETE THE SCHOLARSHIP APPLICATION.** Type or print the application legibly and completely.
11. Successful applicants will be notified no later than **July 15th.** If you do not receive a notification within this time, you may assume you did not receive an award.

12. Department of Pennsylvania, Marine Corps League and Auxiliary Members are eligible for this scholarship award. Members applying for a scholarship will be considered, but must attend school on a full time basis. **ALL OTHER GUIDELINES WILL ALSO APPLY TO MEMBERS.**

13. All decisions of the Scholarship Committee are **FINAL**.

14. Each Award must be claimed by **December 31st** or the monies will revert back to the scholarship fund.

15. ALL CORRESPONDENCE MUST BE DIRECTED TO THE FOLLOWING ADDRESS

SCHOLARSHIP CHAIRMAN

TOM R. TANNER

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SCHOLARSHIP COMMITTEE

Joan Hastings Central District 717-774-5892

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David Pavey Northeast District 570-265-2901

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